

SOUTHLANDS METROPOLITAN DISTRICT NO. 2

405 Urban Street, Suite 310
Lakewood, Colorado 80228
Tel: 720-213-6621

NOTICE OF A REGULAR MEETING AND AGENDA

Website: <https://southlandsmetrodistrict2.com/>

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Kathy Barela	President	2027/May 2027
Paulette Martin	Treasurer	2025/May 2025
Meredith Fish	Assistant Secretary	2025/May 2025
VACANT		2025/May 2025
VACANT		2027/May 2025
Ann Finn	Secretary	

DATE: November 9, 2023
TIME: 3:00 p.m.
LOCATION: Zoom Meeting

This meeting will be held via Zoom and can be joined through the directions below:

<https://zoom.us/j/7848826891>

Phone: 1 (719) 359-4580

Meeting ID: 784 882 6891

Passcode: 0000

One tap mobile: +17193594580,,7848826891#

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.

- B. Approve Agenda, confirm location of the meeting and posting of meeting notices.

- C. Review and approve Minutes of the June 8, 2023, Special Meeting (enclosure).

- D. Consider appointment of Ann Finn as the District's Secretary.

- E. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) or meetings. Consider regular meeting dates for 2024 (suggested dates are March 14, 2024, June 13, 2024 and November 14, 2024 at 3:00 p.m. via Zoom Meeting).

- F. Discuss and authorize renewal of District's insurance and Special District Association membership for 2024.
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II. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
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III. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Ratify 2022 Annual Report on the Service Plan (enclosure).
 - Approval of Special District Disclosure Notice Pursuant to §32-1-809, C.R.S. (enclosure).
 - Ratify approval of proposal from Keesen Landscape Management, Inc. for replacement of 2 controllers, in the amount of \$3,498 (enclosure).
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IV. FINANCIAL MATTERS

- A. Review and ratify approval of the payment of claims for June 1, 2023 – November 1, 2023, in the amount of \$220,003.35 (enclosure).
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- B. Review and accept unaudited financial statements for the period ending September 30, 2023 and accept Cash Position Schedule, dated September 30, 2023 updated October 31, 2023 (enclosure).
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- C. Consider engagement of Wipfli LLP for preparation of 2023 Audit, in the amount of \$6,500 (enclosure).
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- D. Conduct Public Hearing to consider Amendment to 2023 Budget (if necessary) and consider adoption of Resolution to Amend the 2023 Budget and Appropriate Expenditures.
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- E. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and Set Mill Levies for General Fund _____, Debt Service Fund _____, and Other Fund(s) _____ for a total mill levy of _____ (enclosures – preliminary AV and draft 2024 Budget, to be distributed - Resolution).
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- F. Review and approve CliftonLarsonAllen LLP 2024 Master Services Agreement and Statements of Work (enclosure).
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V. LEGAL MATTERS

- A. Consider Adoption of 2024 Annual Administrative Resolution (to be distributed).
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- B. Presentation on SARIA and the proposed service plan amendment.
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- C. Discuss Implementation of Accessibility Standards for Individuals with a Disability for Information Technology Systems Employed by the District.
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VI. CAPITAL IMPROVEMENTS

- A. Discuss Entry Monument Project.
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VII. OPERATIONS AND MAINTENANCE

- A. Maintenance Report.
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- B. Discuss operation and maintenance services for 2024:

- 1. Ratify approval of Independent Contractor Agreement between the District and Keesen Landscape Management, Inc. for 2023/2024 snow removal services (enclosure).
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- 2. Review and consider approval of Independent Contractor Agreement between the District and Keesen Landscape Management, Inc. for 2024 landscape maintenance services (to be distributed).
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3. Review and consider approval of Independent Contractor Agreement between the District and Consolidated Divisions Inc. (d/b/a CDI Environmental Contractor for detention pond maintenance services (to be distributed)).

4. Review and consider approval of Independent Contractor Agreement between the District and Rocky Mountain Tree Care, Inc. for the 2024 tree care (enclosure).

5. Review and consider approval of Second Amendment to Independent Contractor Agreement between the District and Full Spectrum Lighting for 2024 site lighting services (to be distributed).

VIII. OTHER BUSINESS

A. _____

IX. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2023.**