

## RECORD OF PROCEEDINGS

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### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE SOUTHLANDS METROPOLITAN DISTRICT NO. 2 HELD APRIL 17, 2023

A Special Meeting of the Board of Directors (referred to hereafter as “Board”) of the Southlands Metropolitan District No. 2 (referred to hereafter as “District”) was convened on Monday, the 17th day of April, 2023, at 1:00 p.m., via Zoom Meeting. The meeting was open to the public.

#### ATTENDANCE

#### Directors In Attendance Were:

Kathy Barela  
Paulette Martin  
Meredith Fish

#### Also In Attendance Were:

Ann E. Finn; Special District Management Services, Inc.

Clint C. Waldron, Esq.; White Bear Ankele Tanaka & Waldron P.C.

Lesanne Dominquez; Architerra Group

#### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: Ms. Finn noted that a quorum was present. Attorney Waldron reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State’s Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Attorney Waldron inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

#### ADMINISTRATIVE MATTERS

Agenda: Ms. Finn distributed for the Board’s review and approval a proposed Agenda for the District’s Special Meeting.

Following discussion, upon motion duly made by Director Fish, seconded by Director Martin and, upon vote, unanimously carried, the Board approved the Agenda.

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**Meeting Location/Manner and Posting of Meeting Notice:** The District Board meeting was held via Zoom.

Ms. Finn reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by electors within the District boundaries have been received.

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**PUBLIC COMMENTS** There were no public comments at this time.

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### **CAPITAL IMPROVEMENTS**

#### **Monument Project (“Project”):**

*Review Bids:* Ms. Dominguez reviewed bids for the Monument Project from Arrow J Landscape & Design, Inc. and Colorado Designsapes, Inc.

*Notice of Award, Notice to Proceed and Contract:* The Board entered into discussion regarding the bids.

Following review and discussion, upon motion duly made by Director Barela, seconded by Director Fish, and upon vote, unanimously carried, the Board awarded the contract to Colorado Designsapes, Inc. as the lowest responsive and responsible bidder and authorized Ms. Dominguez to issue a Notice of Award and Notice to Proceed to the contractor, in the amount of \$78,000.

**Independent Contractor Agreement between the District and Apex Sign Co LLC d/b/a Ad Light Group for the Entry Monument Installation:** The Board reviewed an Independent Contractor Agreement between the District and Apex Sign Co LLC d/b/a Ad Light Group for the Entry Monument Installation.

Following review and discussion, upon motion duly made by Director Fish, seconded by Director Barela, and upon vote, unanimously carried, the Board approved the Independent Contractor Agreement between the District and Apex Sign Co LLC d/b/a Ad Light Group for the Entry Monument Installation, in the amount of \$49,787.21.

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### **OPERATIONS AND MAINTENANCE MATTERS**

**Detention Pond:** Ms. Finn noted the beavers have been removed from the detention pond and the detention pond maintenance is currently underway.

**Tree Care:** Ms. Finn noted the tree warranty walk is scheduled for April 19, 2023 with Rocky Mountain Tree Care.

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**Graffiti:** Ms. Finn reported the graffiti has been removed from retaining walls, bridge and playground equipment.

**Doggie Station:** Ms. Finn reported Keesen Landscape Management will be maintaining the doggie stations. She noted Poopless Yards cannot get the insurance coverage required by the Independent Contractor Agreement.

**Street Repair Work:** Ms. Finn reported to the Board she is working on scheduling the street repair work.

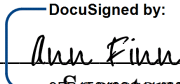
**Gazebo:** The Board entered into discussion regarding painting the gazebo.

Following review and discussion, upon motion duly made by Director Martin, seconded by Director Barela, and upon vote, unanimously carried, the Board authorized Director Fish to approve a proposal to paint the gazabo.

### **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Barela, seconded by Director Fish and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By:  \_\_\_\_\_  
Secretary for the Meeting