

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTHLANDS METROPOLITAN DISTRICT NO. 2 HELD MARCH 9, 2023

A Regular Meeting of the Board of Directors (referred to hereafter as “Board”) of the Southlands Metropolitan District No. 2 (referred to hereafter as “District”) was convened on Thursday, the 9th day of March, 2023, at 1:00 p.m., via Zoom Meeting. The meeting was open to the public.

#### ATTENDANCE

#### Directors In Attendance Were:

Kathy Barela  
Paulette Martin  
Meredith Fish

#### Also In Attendance Were:

Ann E. Finn; Special District Management Services, Inc.

Clint C. Waldron, Esq.; White Bear Ankele Tanaka & Waldron P.C.

Katherine Suhanyi; CliftonLarsonAllen, LLP

#### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: Ms. Finn noted that a quorum was present. Attorney Waldron reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State’s Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Attorney Waldron inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

#### ADMINISTRATIVE MATTERS

Agenda: Ms. Finn distributed for the Board’s review and approval a proposed Agenda for the District’s Regular Meeting.

Following discussion, upon motion duly made by Director Barela, seconded by Director Martin and, upon vote, unanimously carried, the Board approved the Agenda.

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**Meeting Location/Manner and Posting of Meeting Notice:** The District Board meeting was held via Zoom.

Ms. Finn reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by electors within the District boundaries have been received.

**Minutes:** The Board reviewed the Minutes of the November 10, 2022 Special Meeting.

Following discussion, upon motion duly made by Director Fish, seconded by Director Martin and, upon vote, unanimously carried, the Minutes of the November 10, 2022 Special Meeting were approved as presented.

**New Website:** Ms. Finn informed the Board a new website has been created and is available for review. Director Barela noted she will remove the old website.

**PUBLIC COMMENTS** There were no public comments at this time.

**CONSENT AGENDA** The Board considered the following actions:

- Ratify approval of Independent Contractor Agreement with Animal & Pest Control Specialist, Inc. for pest control services.

Following discussion, upon motion duly made by Director Fish, seconded by Director Martin and, upon vote, unanimously carried, the Board approved and ratified approval of the Consent Agenda items.

### **FINANCIAL MATTERS**

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending Nov. 30, 2022	Period Ending Dec. 31, 2022	Period Ending Jan 31, 2023	Period Ending Feb. 28, 2023
General	\$ 14,542.93	\$ 42,575.97	\$ 11,545.86	\$ 12,623.56
Debt Service	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total Claims</b>	<b>\$ 14,542.93</b>	<b>\$ 42,575.97</b>	<b>\$ 11,545.86</b>	<b>\$ 12,623.56</b>

Following discussion, upon motion duly made by Director Fish seconded by Director Martin and, upon vote, unanimously carried, the Board ratified approval of the payment of claims, as presented.

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**Unaudited Financial Statements and Schedule of Cash Position:** Ms. Suhanyi reviewed with the Board the unaudited financial statements for the period ending December 31, 2022 and Cash Position Schedule, dated December 31, 2022 updated March 1, 2023.

Following review and discussion, upon motion duly made by Director Fish, seconded by Director Barela and, upon vote, unanimously carried, the Board accepted the unaudited financial statements for the period ending December 31, 2022 and Cash Position Schedule, dated December 31, 2022 updated March 1, 2023.

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### **LEGAL MATTERS**

**May 2023 Election:** Attorney Waldron reported the May 2023 election was cancelled.

**City of Aurora's Murphy Creek Trail Project ("Project"):** Attorney Waldron reported to the Board that JR Engineering, LLC has been engaged by the City of Aurora for design services for the Murphy Creek Trail Project. He noted the design is expected to be completed in the fall with construction scheduled for spring 2024.

**South Aurora Regional Improvement Authority ("SARIA"):** Attorney Waldron and Director Barela reported SARIA is considering options for financing the Master Plan Phase 3 Public Improvements.

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### **CAPITAL IMPROVEMENTS**

**Monument Project ("Project"):** Ms. Finn provided an update on the status of the Project. The Board reviewed a proposal from Apex Sign Co LLC d/b/a Ad Light Group for manufacturing the monument. It was noted Ms. Dominguez from Architerra Group will be providing a quote for the installation.

Attorney Waldron noted he will prepare a Project Manual for the Project.

Following review and discussion, upon motion duly made by Director Fish, seconded by Director Martin, and upon vote, unanimously carried, the Board approved the proposal from Apex Sign Co LLC d/b/a Ad Light Group for manufacturing the monument, in the amount of \$49,787.21.

Following additional discussion, the Board authorized Director Barela to approve and execute the contract for installation of the monument, once a recommendation and proposal has been submitted to the Board by Ms. Dominguez.

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**OPERATIONS**  
**AND**  
**MAINTENANCE**  
**MATTERS**

**Landscape Maintenance Report (Keesen Landscape Management Inc**

*Fence Repair Work:* Ms. Finn noted the fence repair work has been completed.

*Graffiti Removal:* Ms. Finn noted the graffiti removal is underway and will be completed by the end of March.

*Tree Care:* Ms. Finn noted the deep root feeding has been scheduled for next week.

*Doogie Station Maintenance:* Ms. Finn noted Keesen Landscape Services will be maintaining the doggie stations going forward.

**Proposal from ALC Property Maintenance, Inc. for Street Repair Work:** Ms. Finn reviewed with the Board a proposal from ALC Property Maintenance, Inc. for street repair work.

Following review and discussion, upon motion duly made by Director Barela, seconded by Director Fish, and upon vote, unanimously carried, the Board approved the proposal from ALC Property Maintenance, Inc. for street repair work, in the amount of \$101,298.00.

**Playground Inspection Report:** Ms. Finn noted the parts for the repairs and stickers have been ordered and graffiti is scheduled for removal.

**Detention Pond Maintenance:** Ms. Finn presented to the Board a proposal from Storm Water Asset Protection, LLC for 2023 Stormwater Inspection and Reporting Services.

Following review and discussion, upon motion duly made by Director Barela, seconded by Director Fish, and upon vote, unanimously carried, the Board approved the proposal from Storm Water Asset Protection, LLC.

**OTHER BUSINESS**

There was no other business.

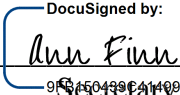
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### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director, seconded by Director and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By:  \_\_\_\_\_  
Secretary for the Meeting