

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTHLANDS METROPOLITAN DISTRICT NO. 2 HELD AUGUST 11, 2022

A Regular Meeting of the Board of Directors (referred to hereafter as “Board”) of the Southlands Metropolitan District No. 2 (referred to hereafter as “District”) was convened on Thursday, the 11th day of August, 2022, at 9:00 a.m., via Zoom Meeting. The meeting was open to the public.

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#### ATTENDANCE

#### Directors In Attendance Were:

Kathy Barela  
Paulette Martin  
Meredith Fish

#### Also In Attendance Were:

Ann E. Finn; Special District Management Services, Inc.

Clint C. Waldron, Esq.; White Bear Ankele Tanaka & Waldron P.C.

Thuy Dam; CliftonLarsonAllen, LLP

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#### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

**Disclosure of Potential Conflicts of Interest:** Ms. Finn noted that a quorum was present. Attorney Waldron reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State’s Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Attorney Waldron inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

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#### ADMINISTRATIVE MATTERS

**Agenda:** Ms. Finn distributed for the Board’s review and approval a proposed Agenda for the District’s Regular Meeting.

Following discussion, upon motion duly made by Director Fish, seconded by Director Barela and, upon vote, unanimously carried, the Board approved the Agenda, as amended.

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**Meeting Location/Manner and Posting of Meeting Notice:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The District Board meeting was held via Zoom.

Ms. Finn reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by electors within the District boundaries have been received.

**Minutes:** The Board reviewed the Minutes of the June 2, 2022 Special Meeting.

Following discussion, upon motion duly made by Director Martin, seconded by Director Fish and, upon vote, unanimously carried, the Minutes of the June 2, 2022 Special Meeting were approved as presented.

**2022 SDA Conference:** Ms. Finn noted information concerning the details of the SDA conference will be emailed to the Board once the information is available.

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**PUBLIC COMMENTS** There were no public comments at this time.

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### **FINANCIAL MATTERS**

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending June 30, 2022	Period Ending July 31, 2022
General	\$ 18,691.96	\$ 31,392.53
Debt Service	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-
<b>Total Claims</b>	<b>\$ 18,691.96</b>	<b>\$ 31,392.53</b>

Following discussion, upon motion duly made by Director Fish, seconded by Director Barela and, upon vote, unanimously carried, the Board ratified approval of the payment of claims, as presented.

**Unaudited Financial Statements and Schedule of Cash Position:** Ms. Dam reviewed with the Board the unaudited financial statements for the period ending June 30, 2022 and Cash Position Schedule, dated June 30, 2022 updated July 25, 2022.

Following review and discussion, upon motion duly made by Director Martin, seconded by Director Barela and, upon vote, unanimously carried, the Board

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accepted the unaudited financial statements for the period ending June 30, 2022 and accepted the Cash Position Schedule, dated June 30, 2022 updated July 25, 2022.

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### LEGAL MATTERS

**South Aurora Regional Improvement Authority (“SARIA”) Financing:** Attorney Waldron reported to the Board that SARIA will likely not be moving forward with issuing additional debt this year. He further noted SARIA has been requested to revisit the mill levy stair step requirement in the model Service Plan.

**2021 Annual Report to the City of Aurora:** The Board reviewed the 2021 Annual Report to the City of Aurora.

Following review and discussion, upon motion duly made by Director Fish, seconded by Director Martin, and upon vote, unanimously carried, the Board ratified approval of the 2021 Annual Report to the City of Aurora.

**City of Aurora’s Murphy Creek Trail Project (“Project”):** Ms. Finn reported Aurora’s Park and Recreation Open Space was awarded a grant for \$500,000 for the Murphy Creek Trail Project by Arapahoe County Open Spaces.

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### CAPITAL IMPROVEMENTS

#### **2021 Landscape Improvement Project:**

**Shade Shelters:** Ms. Finn reported the shade shelters are scheduled for installation by the end of August.

**Warranty Walk for Plant Material:** Ms. Finn reported that Lesanne Dominguez with Architerra Group completed the warranty walk and is working with the contractor on plant replacements.

**Monument Project:** Ms. Finn reported the plans for the Monument Project were approved by City of Aurora. She noted Ms. Dominguez is working on finalizing the construction documents. Following discussion, the Board authorized Ms. Dominguez to publicly bid the project.

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### OPERATIONS AND MAINTENANCE MATTERS

**Landscape Maintenance Report (Keesen Landscape Management Inc.):** Ms. Finn noted that graffiti continues to be an issue for the park.

**Proposals for Roadway Repair Work and Access Road Work on the North Side of the Detention Pond:** Ms. Finn reviewed proposals for Roadway Repair Work and Access Road Work on the North Side of the Detention Pond.

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Following review and discussion, upon motion duly made by Director Barela, seconded by Director Martin, and upon vote, unanimously carried, the Board approved the proposal from CDI Environmental Contractors.

**Independent Contractor Agreement between the District and Diversified Underground Inc. for Utility Locate Services:** The Board reviewed an Independent Contractor Agreement between the District and Front Range Asphalt Maintenance, LLC for asphalt repair work.

Following review and discussion, upon motion duly made by Director Fish, seconded by Director Barela, and upon vote, unanimously carried, the Board approved the Independent Contractor Agreement between the District and Front Range Asphalt Maintenance, LLC for asphalt repair work.

**Operation and Maintenance Services for 2023:** The Board entered into discussion regarding the operation and maintenance services for 2023. Following discussion, the Board determined not to change contractors for 2023 services.

**Playground Inspection Report:** The Board reviewed the routine playground inspection report. No action was needed by the Board.

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### **OTHER BUSINESS**

**As-Built Maps for Locate Services:** Ms. Finn discussed the preparation of an as-built maps for locate services and Diversified Underground, Inc. to prepare them.

Following review and discussion, upon motion duly made by Director Fish, seconded by Director Barela, and upon vote, unanimously carried, the Board approved Diversified Underground Inc. preparing the as-built maps for locate services, for an amount not to exceed \$3,000.

**November 10, 2022 Board Meeting:** The Board entered into discussion regarding changing the start time for the November 10, 2022 Board meeting. Following discussion, the Board determined to change the start time for the November 10, 2022 from 9:00 a.m. to 1:00 p.m., to be held via Zoom.

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### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Martin, seconded by Director Fish and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By: *Ann Finn*  
Secretary for the Meeting